The Awards Convocation is one of MIT’s largest awards ceremonies, drawing on offices, departments, and people from across the Institute including the arts, athletics, student life, academics, alumni, staff, faculty, and students.

Below is pertinent information regarding the award, the award coordinator’s name, the selection committee, and how the nominees are selected. If you have specific questions about an award please contact the award coordinator.

**Award Name:** Gordon Y Billard Award

**Award Coordinator Title:** Recognition Administrator

**Managing DLC:** Human Resources

**Award is for:** MIT staff, faculty

**How are nominations reviewed:** Nominations are reviewed by a three person Committee including, the Chancellor and the Assistant Provost for Administration.

**Selection criteria:** The nominee must have made an impact beyond normal job duties, and created important, lasting, and wide-ranging contributions to the MIT community. These efforts can be broad in scope (affecting many departments, units, or people), and/or significant in duration. Nominees should have sustained contributions for 10 or more years to the Institute. Examples include serving as chair of a cross-departmental task force whose findings or actions moved MIT’s mission forward, or nurturing a new student program. Past recipients have typically shown a significant portfolio of service to MIT. Nominations may include input from multiple nominators, but must not exceed six pages in total.

**How are recipients selected:** The Committee reviews nominations against the award criteria.

**Selection committee titles:** Vice President of Human Resources, Chancellor, and Director of Administration for the Provost

**Award Contact Email:** awards-billard@mit.edu